



## **Khowhemun Elementary School**

2918 Cliffs Road  
Duncan, BC V9L 1C5  
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August 29, 2022

'Uy' skweyul Students and Families,

Welcome back to another year at Khowhemun Elementary! We hope you have enjoyed a restful and relaxing summer. To help prepare you for school, please find below some important information about the first week of school and the school year ahead.

### **School Office**

- The office is open from 7:45 am – 3:00 pm for questions and registrations.
- To contact the school, please call 250-746-7845 or e-mail [khowhemun@sd79.bc.ca](mailto:khowhemun@sd79.bc.ca).

### **First Day of School (Grades 1-7)**

- The first day of school is Tuesday, September 6, 2022
- School is in session from **8:25 am – 2:08 pm**. Lunch recess is from 11:05 am – 11:50 am.
- As in years past, students will spend the majority of the first week with their last year's teacher while enrolment is reviewed and this year's classes are organized. Students will move to their 2022/2023 classrooms at the end of the week unless otherwise communicated.
- Returning students will line up before school at 8:25 am with their last year's teacher in the same line-up location they did during the 2021/2022 school year.
- New students will meet in the library for a brief orientation to the school, and shortly thereafter be placed with an age-appropriate class for the week.

### **Kindergarten Students**

- Kindergarten students have received information by e-mail and post mail about the Kindergarten Gradual Entry plan and schedule. If you did not receive a copy or have any questions, please contact the office.

### **Health and Safety**

- The health and safety of our students, families, and staff remains a priority. Khowhemun will continue to use preventative practices to help keep our learning community healthy and follow the guidance and requirements of the BCCDC and Ministry of Education and Childcare. Information about changes to our health and safety practices will be communicated as required.

### **Breakfast and Lunch Program**

- For the first week, the breakfast and lunch program will be available to students who would like to participate. If you wish for your child to continue with the lunch program for the remainder of the year, please complete the permission form that will be sent home during the first week of school.

### **Khowhemun After School Program**

- The Khowhemun After School Program is currently full and operating a waitlist.
- The program opens on Monday, September 12<sup>th</sup> and runs on weekdays from 2:08 pm – 5:45 pm.

### **Other details:**

- Please consider sending inside shoes with your child to wear in the classroom and gymnasium.
- Drop-Off/Pick-Up: Please drop-off and pick-up your child as close to 8:25 am and 2:08 pm as possible. Please use the drop-off/pick-up area, and refrain from parking in the staff parking lot.
- School Supplies: Khowhemun Elementary will be selling school supply kits for \$25.00. Payment can be made online, by cash or cheque.
- School Communications: Electronic newsletters will be sent out the first Friday of the month and the weekly updates will be shared by e-mail each week. Khowhemun Elementary School has a Facebook page. "Like" our page to stay connected to the happenings at school <https://www.facebook.com/KhowhemunElementarySchool/>.
- Contact Information: If your contact information has changed over the summer, please let the office know so we can update our records and ensure you are receiving all e-mails and communications.
- If your child will not be attending Khowhemun this September, please email the office at [khowhemun@sd79.bc.ca](mailto:khowhemun@sd79.bc.ca) to let us know.

The countdown for back to school has begun! We look forward to seeing everyone on September 6<sup>th</sup>.

Enjoy the rest of your holiday.

Sincerely,

Jen Calverley  
Principal

Craig McLeod  
Vice Principal